

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:00 p.m. on September 8, 2026.

Roll Call: Cormican, yes; Miller, yes; Smith, yes; Lynch, yes.

Others Present: Edna Latham; Paul Matthews; Dave Moraine (*)
(*) Present but did not sign in

The Pledge of Allegiance was recited.
The meeting was recorded.

Minutes of the 8/3/26 meeting were approved as presented.

Mr. Miller made a motion to approve the 8/17/26 expenditures totaling \$34,233.55.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

Mr. Miller made a motion to approve the 9/08/26 expenditures totaling \$145,989.64.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mrs. Lynch presented the LTZC letter of recommendation for Kevin & Courtney McConaha map change. A discussion took place.

Mr. Miller made a motion that the LTWP Board of Trustees will hold a public hearing on 10/05/26 @ 6:30 p.m. to hear the McConaha map change request for their property known as 3874 Ridgely Tract Road.

Mr. Smith seconded the motion.

Roll Call: Miller, yes; Smith, yes; Cormican, yes.

Mrs. Lynch presented the EMA funding documents for the windstorm on March 11-16, 2026. A discussion took place.

Mr. Miller made the following motion:

The Board of Trustees of Licking Township, Licking County, intends to request supplemental financial assistance for damage caused by the wind/storm event which occurred March 11th-16th, from the State Disaster Relief Program. We are seeking reimbursement in accordance with the program for a total amount of \$4664.72 for completed work costs with no additional estimated remaining cost pertaining to the disaster.

We have designated Licking Township Fiscal Officer, Andrea Lynch to be the contact person for the Board of Trustees of Licking Township, Licking County, in all matters pertaining to this request. This individual will ensure that all required information is sent to the Ohio Emergency Management Agency within the required time frames.

Mr. Cormican seconded the motion.

Roll Call: Smith, yes; Miller, yes; Cormican, yes.

Mrs. Lynch presented information regarding Licking Park District Government Partnership Program and the recent bike path striping done on Davis Drive. A discussion took place.

Mr. Cormican made a motion to adopt the following:

RESOLUTION OF AUTHORIZATION #09-08-2026-1a
Licking Township, Licking County

WHEREAS, the Licking Park District administers the Government Partnership Funding Program which administers financial assistance for public parks and recreation purposes through its grant program.

NOW, THEREFORE, be it resolved by the Licking Township Board of Trustees:

That the Licking Township Board of Trustees approves filing this application for financial assistance.

That Licking Park District Director Kyle Lund is hereby authorized and directed to execute and file an application with the Licking Park District and provide all information and documentation required to become eligible for possible funding assistance.

That the Licking Township Board of Trustees does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Licking Park District - Government Partnership Funding Program.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

CORRESPONDENCE:

- 1) LTZC Chairman Email re: ZC Member attendance
 - 2) Letter Eli Noll re: Soliciting if LTWP interested in used equipment purchased
 - 3) American Electric letter and brochure re: Conesville - Millersport Transmission Line Project
 - 4) Letter Identified Sites Registry letter re: Voluntary registration of current twp pipelines
 - 5) Licking County Auditor - 2027 Local Government Fund estimate
 - 6) Ford notification of recall for 2022 Ford F550
 - 7) CFLP Solid Waste District letter - re-presented from 8/3/26.
- Trustees said no action at this time.

Mr. Cormican reported attending a Lost Lands meeting on 9/4/26 with LTFC, ODOT, LLSD, LCSO, Legend Valley reps and Lost Lands reps. Mr. Cormican said he expressed concerns about UTVs on roadways that are unlicensed/unregistered. Mr. Cormican was told that the LCSO does not have enough staff to arrest them.

Mr. Cormican reported that Mike Smith resigned from the Licking Township Zoning Commission effective 09/08/26. Mr. Matthews recommended ZC alternate Lori Green be considered to fill the unexpired term of Mr. Smith. A discussion took place. Mr. Cormican will contact Ms. Green to gauge interest and will advise the Board on 9/21/26.

Mrs. Lynch reported processing the following public records request:

- Tammy Corriveau - Harbor Hills Civic Assoc - received 8/22/26 filled 8/26/26.

Mrs. Lynch presented the following on behalf of Chief Weekly:

- LTFC total runs for August 164 which consisted of 68 Fire; 96 EMS (48 billable) bringing the YTD total to 956
- \$3045.00 donation received from the recently dissolved Licking County Rescue Team. LTFC must use the donation to replace or provide rescue equipment.
- LTFC 5 year contract renewal for Meraki software management. Estimates from AlphaLink \$13,145.00 and Hummingbird \$10,309.80. A discussion took place.

Mr. Cormican made a motion authorizing Chief Weekly to contract with Hummingbird Networks for the 5 year computer Meraki License in the amount of \$10,309.80 as presented.

Mr. Miller seconded the motion

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

Mr. Cormican made a motion authorizing the Fiscal Officer to disburse a special check dated 09/09/26 to Hummingbird Networks in the amount of \$10,309.80 for the 5 year contract renewal cost as presented.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

Zoning Inspector Dave Moraine gave the Zoning Report. There were 3 permits issued and 1 variance application received:

- Raymond & Cheryl Reynolds - 828 Lake Shore Blvd - Building \$150.00
- Amy Gatton - 86 Logan St - Pole building - \$305.00
- Eric & Shannon Moore - 703 Zanesville Ave - Garage - \$125.00
- Marlene & Philip Jablonka - 787 Maple Ave - Porch - \$300.00 - VARIANCE

Mr. Moraine provided updates on the following zoning matters:

- F&F Holdings - 11272 Avondale - variance application forthcoming for covered patio
- Status of zoning violations including Samsal, Sieffert, Lynn.
- Race Trac - 3 zoning permit applications - returned due to errors
- Commercial signs placed on residential zoned property. Mr. Moraine will be sending violation notices to the following property owners: Way Point Realty; Avondale LLC; and ST Properties.

Mr. Cormican inquired about inspection needed on Fairview. Mr. Moraine will visit the property.

Mrs. Lynch reported Rich Hennosy - 4383 Jacksontown Road - recently attended 2 ZC meetings expressing concern with removal of verbiage for rear houses. A discussion took place.

Mr. Cormican addressed Zoning Commission Members Paul Matthews and Edna Latham, regarding the ZC drafting regulations to allow camping for events to include collection of permit fees. A discussion took place regarding recent permits obtained by property owners Harless and Parks for water and fire lanes.

Ms. Latham asked Mr. Cormican for clarification on what the Trustees are wanting regarding camping. Mr. Cormican said that the ZC should consider camping permits + camping permit fees for event camping including neighboring property owners to Legend Valley but the ZC needs to research and write regulations to be considered by the Trustees. A discussion took place.

Mr. Miller re-presented the Xtreme Seal Coating LLC crack sealing estimate for various roads. A discussion took place.

Mr. Miller made a motion that Licking Township contract with Xtreme Seal Coating LLC to crack seal Licking Trails Road north of IrvingWick Dr for the amount of \$14,769.60.

Mr. Cormican seconded the motion

Roll Call: Smith, yes; Cormican, yes; Miller, yes.

The Board directed the Fiscal Officer to use the Gas Tax Fund for the crack sealing project.

Mrs. Lynch reported recent water damage to UAN computer. Pending evaluation from insurance company.

Public Comments:

Mr. Moraine – Ridgely Tract Road – addressed the Board. Mr. Moraine said that he still needs gravel/berm materials to be placed at the east of his driveway due to high traffic and road edge. Mr. Miller will have the Road Dept handle the matter.

Mr. Cormican made a motion to adjourn the meeting @ 8:12 pm

Mr. Smith seconded the motion.

Roll call: 3 ayes

Attest

September 8, 2026