

Minutes of the Board of Licking Township Trustees, Hearing & Regular Meeting held at Licking Township Fire Station #600 at 6:00 p.m. on June 15, 2026.

Mr. Cormican called the hearing to order at 6:00 p.m.

Roll Call: Cormican, yes; Miller, yes, Smith, yes; Lynch, yes.

Others Present: Edna Latham; Paul Matthews; Max Ungerman; Mike Smith; Dave Moraine (*)

(*) Present but did not sign in

The Pledge of Allegiance was recited.

All present were sworn in.

The meeting was recorded.

The Fiscal Officer read the legal notice.

Mr. Cormican gave an overview as follows:

The Licking Township Trustees will conduct a Public Hearing tonight to consider several text amendments being proposed to the Licking Township Zoning Resolution by applicant Licking Township Zoning Commission.

The Licking Township Zoning Commission held two public hearings (4/23/26 & 5/21/26) on the matter and obtained a non-binding recommendation from the Licking County Planning Commission.

The Licking Township Trustees received a copy of the proposed text amendments along with the Zoning Commission's recommendation letter on 6/1/26. The Licking Township Trustees then scheduled tonight's public hearing and followed all regulations pursuant to advertising, notice, and publication. The Licking Township Trustees hold the final vote concerning adoption of the amendments.

Mrs. Lynch reported no correspondence was received on the matter.

Zoning Inspector Dave Moraine stated that the ZC has worked hard on these changes and revisions and has nothing further to add.

Mr. Cormican asked ZC Chair Paul Matthews and ZC Vice Chair Max Ungerman for testimony. Mr. Matthews explained the process by which the applicant Licking Township Zoning Commission came to present the text amendments for consideration. Mr. Ungerman offered to answer any specific questions regarding the proposed changes.

Mr. Miller and Mr. Smith thanked the LTZC for the effort in drafting the text amendments.

Mr. Cormican asked the following questions:

- 1) Are private windmills permitted still? ZC Response: Yes
- 2) Does the text amendment language for swimming pool covers create a liability for LTWP? A discussion took place regarding the LCPC recommendations, LCPO opinion, and ZC split decision on various aspects pertaining to swimming pool covers and fence. Mr. Ungerman said that some of the swimming pool language came from the City of Heath's regulations.

The Board discussed options for modifications related to the proposed text amendment recommendation for swimming pool covers.

Specifically to remove the following proposed language found in the proposed text amendment Section 10.00.A.9: Private Swimming Pools:

- 1) Remove : *"Completely covered swimming pools, with a power safety pool cover complying with ASTM F 1346, shall be exempt from the fencing provisions of this section so long as the complying cover completely covers the pool, is locked when not in use, and is maintained in good condition and working order at all times to prevent a dilapidated condition and deteriorating effect of personal use and natural elements."*
- 2) Remove: *"or safety pool covers options"* from the proposed text amendment sentence *"By utilizing aforementioned pool fencing or safety pool cover options, ..."*
- 3) Remove: *"or safety pool cover"* from the proposed text amendment sentence *"... the property owner, agent, or lessee acknowledges sole responsibility for the use and maintenance of pool fencing or safety pool cover as a protective barrier."*

The Board discussed options for modifications related to the proposed text amendment Section 15.01 Permitted Uses Section 15.01.A Agriculture.

Specifically to add "require a zoning certificate" to the proposed text amendment to read as follows:

- 1) *"Buildings or structures incident to the use of land for agricultural purposes on lots not greater than five (5) acres shall require a zoning certificate and shall conform to setbacks, size and height requirements for the zoning district."*

There was no public comment.

Mr. Cormican made a motion to adjourn the hearing at 6:27 p.m.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes

Mr. Cormican called the Regular business meeting to order at 6:28 p.m.

Roll Call: Cormican, yes; Miller, yes; Smith, yes; Lynch, yes.

Others present: Edna Latham; Paul Matthews; Max Ungerman; Mike Smith; Kyle Weekly; Ken Blair; Dave Moraine (*)

(*) Present but did not sign in

The Board deliberated the text amendments and modifications discussed.

Mr. Cormican made a motion that the Licking Township Board of Trustees approve the proposed text amendments to the Licking Township Zoning Resolution as presented with the following prescribed modifications.

Section 10.00.A.9: Private Swimming Pools:

Remove : *"Completely covered swimming pools, with a power safety pool cover complying with ASTM F 1346, shall be exempt from the fencing provisions of this section so long as the complying cover completely covers the pool, is locked when not in use, and is maintained in good condition and working order at all times to prevent a dilapidated condition and deteriorating effect of personal use and natural elements."*

Remove: *"or safety pool covers options"* from the proposed text amendment sentence *"By utilizing aforementioned pool fencing or safety pool cover options, ..."*

Remove: *"or safety pool cover"* from the proposed text amendment sentence *"... the property owner, agent, or lessee acknowledges sole responsibility for the use and maintenance of pool fencing or safety pool cover as a protective barrier."*

Section 15.01 Permitted Uses Section 15.01.A Agriculture

Add "require a zoning certificate" to read as follows:

"Buildings or structures incident to the use of land for agricultural purposes on lots not greater than five (5) acres shall require a zoning certificate and shall conform to setbacks, size and height requirements for the zoning district."

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Smith, yes; Cormican, yes.

Adoption of the proposed text amendments prescribed with modifications

will be effective 7/15/26.

Minutes of the previous meeting were approved as presented.

Mr. Cormican made a motion to approve the expenditures totaling \$29,394.41

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE: N/A

Chief Weekly reported the following:

- 1) E602 is getting engine repairs done. Cost will be covered under warranty.
- 2) Grass truck will be received at Coughlin soon and then off to get bed installed.
- 3) Presented 2 applications for consideration.

Mr. Cormican made a motion authorizing Chief Weekly to hire the following effective immediately:

- Kyle Letki – Probationary FFII EMT Basic
- Jerry Murphy- Probationary FFII Paramedic

Mr. Smith seconded the motion.

Roll Call: Smith, yes; Miller, yes; Cormican, yes.

Chief Weekly presented preliminary information from the LC Auditor regarding the fire levy. A brief discussion took place.

Mr. Miller moved for the adoption of the following:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AND REQUESTING LICKING COUNTY AUDITOR TO CERTIFY THE AMOUNTS DESCRIBED IN OHIO REVISED CODE SECTION 5705.03(B)(2). WHEREAS, this Board finds that the amount of taxes that may be raised within the ten mill limitation will be insufficient to provide for the necessary requirements of Licking Township and it is necessary to levy a tax outside the ten-mill limitation; and, WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors. NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Licking Township: Section 1. This Board declares that it is necessary to levy a tax outside of the ten mill limitation for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part time, or volunteer firefighting,

emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs, as authorized by Section 5705.19(I) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at the General Election on November 3, 2026. Section 2. This Board requests that the Licking County Auditor certify to it all of those amounts described in Division (B) (2) of Ohio Revised Code Section 5705.03.

Section 3. The proposed tax is an additional levy of 4 mills for each one dollar of taxable value and shall be for a continuing period of time, first levied in tax year 2026 and first collected in calendar year 2027. Section 4. The 4 mills additional levy shall be levied upon the unincorporated territory of Licking Township and that portion of the incorporated territory of the City of Heath lying within Licking Township and that portion of the incorporated territory of the Village of Buckeye Lake lying within Licking Township, said territory being designated as taxing districts 41, 42, 43, 98 and 405; and, the corresponding ballot measure shall be submitted to the unincorporated territory of Licking Township and that portion of the incorporated territory of the City of Heath lying within Licking Township and that portion of the incorporated territory of the Village of Buckeye Lake lying within Licking Township, said territory being designated as taxing districts 41, 42, 43, 98 and 405. Section 5. Licking Township has territory only in Licking County. Section 6. The Township Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution. Section 7. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law. Section 8. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

Zoning Inspector Dave Moraine reviewed zoning permit & variance activity and provided updates on zoning violations.

A discussion took place regarding remediation of 7023 Jacksontown Road – Dove property. The Board okayed Mr. Moraine closing the case.

Mr. Moraine reported receiving an email from Sarah LeMasters re: zoning permit within Villa Vista and verified that Dave Miller will follow up on the Richard Bailey 157 Edgewater Beach Blvd matter.

A discussion took place regarding 151 Summit Rd - Ben McFarland - culvert matter. Mr. Miller said that a culvert is not required. Mr. Moraine was authorized by the Trustees to proceed with the zoning permit.

Ken Blair – 3427 Ridgely Tract Road addressed the Board. Mr. Blair owns 2 separate parcels at this address. Parcel #041-120162-00.002 is zoned General Business and \$041-120162-00.001 is zoned Residential. Mr. Blair

explained his wish to combine the parcels, construct a building, and conduct a trucking business. A discussion took place regarding Mr. Blair's professional history, the property, current use, current zoning, proposed future use, timeline, map change vs variance, etc.

The Board provided Mr. Blair explained the options of a map change vs a variance and stated that neither approach is guaranteed to be approved. The Board also said he could re-build the pole barn/building he just demolished on 041-120162-001 as long as he stayed within the footprint. Mr. Blair said that he will 1st start by getting his property surveyed and the lots combined. He will then contact Mr. Moraine regarding what variance(s) he may need.

Mr. Miller presented a list of roads for consideration for re-paving. A discussion took place.

Mr. Cormican moved the adoption of the following Resolution:

Resolution No. 06-15-26

A Resolution of the Board of Trustees of Licking Township, Licking County, Ohio, Authorizing the Solicitation of an Engineer's Estimate for the Paving of Buckeye Road and Dell Avenue within the Edgewater Beach Area of Licking Township.

WHEREAS, Buckeye Road and Dell Avenue are public roads located within the Edgewater Beach area of Licking Township, Licking County, Ohio; and WHEREAS, the Board of Trustees of Licking Township has determined that the condition of Buckeye Road and Dell Avenue warrants consideration of paving improvements to promote the public health, safety, and welfare of the residents Licking Township; and

WHEREAS, Ohio Revised Code Section 5571 et seq. grants township trustees authority over the improvements, maintenance, and repair of township roads; and WHEREAS, prior to undertaking any road improvement project, it is prudent and in the best interest of the township to obtain a qualified engineer's estimate to determine the projected scope, specifications, and cost of said paving improvements; and

WHEARAS, the Board of Trustees desires to take the necessary preliminary steps authorize the solicitation of such an engineer's estimate in order to properly evaluate and plan for the potential paving of Buckeye Road and Dell Avenue, NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Licking Township, Licking County, Ohio, as follows:

Section 1. Authorization. The Board of Trustees of Licking Township hereby authorizes the solicitation of a qualified engineer's estimate for the paving of Buckeye Road and Dell Avenue located within the Edgewater Beach area Licking Township, Licking County, Ohio.

Section 2. Purpose. The purpose of said engineer's estimate is to determine the scope of work, project specifications, applicable materials, and projected costs associated with the paving improvements to Buckeye Road and Dell Avenue, so that the Board of Trustees may make an informed

determination regarding the advisability and feasibility of proceeding with said improvements.

Section 3. Road Identification. The roads subject to this Resolution are as follows:

- (a) Buckeye Road, located within the Edgewater Beach area, Licking Township, Licking County, Ohio; and
- (b) Dell Avenue, located within the Edgewater Beach area, Licking Township, Licking County, Ohio.

Section 4. Fiscal Officer. The Licking Township Fiscal Officer is hereby authorized to and directed to take such administrative steps as may be necessary to facilitate the solicitation of the engineer's estimate authorized herein, consistent with the applicable law.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption by the Board of Trustees of Licking Township.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Smith, yes; Cormican, yes.

Mr. Miller reported receiving a concern about LTWP spraying weeds along the 5173 block of White Chapel Road. Mr. Miller inspected and the weeds in the road right-of-way and at guardrail were sprayed by LTWP Road Dept according to township's jurisdiction.

Mr. Cormican shared that LTWP was awarded an OPW Grant for road re-paving in Edgewater Beach area as follows: Westview Place; Miller Ave; Park Dr; Lakeshore Blvd.

Mr. Miller moved to adopt the following resolution 06-15-26-1

**LICKING TOWNSHIP
LICKING COUNTY, OHIO
BOARD OF TRUSTEES**

RESOLUTION NO. 0615 ~~2026~~ -1

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND
SOLICITATION OF COMPETITIVE BIDS FOR THE REPAVING OF
WESTVIEW PLACE, MILLER AVENUE, PARK DRIVE, AND LAKESHORE
BOULEVARD WITHIN LICKING TOWNSHIP, LICKING COUNTY, OHIO,
AND AUTHORIZING THE CHAIRPERSON OF THE BOARD OF TRUSTEES
TO PREPARE OR APPROVE BID SPECIFICATIONS THEREFOR**

WHEREAS, the Board of Trustees of Licking Township, Licking County, Ohio (the "Board"), is authorized pursuant to Ohio Revised Code Chapter 505 and related statutes to maintain, improve, and repair township roads and to contract for public improvements thereto; and

WHEREAS, Westview Place, Miller Avenue, Park Drive, and Lakeshore Boulevard are public roads located within Licking Township and are in need of repaving to ensure the safety and welfare of the residents and motorists of Licking Township; and

WHEREAS, the Board has determined that it is in the best interest of the public health, safety, and general welfare of the residents of Licking Township to repave Westview Place, Miller Avenue, Park Drive, and Lakeshore Boulevard (collectively, the "Project"); and

WHEREAS, Ohio Revised Code Section 5575.01 and applicable competitive bidding statutes require that public improvement contracts exceeding the statutory

threshold be let to the lowest and best bidder after public advertisement and solicitation of competitive bids; and

WHEREAS, the Board wishes to authorize the advertisement and solicitation of competitive bids for the Project and to authorize the Chairperson of the Board of Trustees to prepare or approve the bid specifications, notice to bidders, and related bid documents necessary to solicit such bids in accordance with applicable Ohio law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LICKING TOWNSHIP, LICKING COUNTY, OHIO, AS FOLLOWS:

Section 1 - Authorization to Advertise and Solicit Bids.

The Board of Trustees hereby authorizes and directs the advertisement and solicitation of competitive bids for the repaving of Westview Place, Miller Avenue, Park Drive, and Lakeshore Boulevard within Licking Township, Licking County, Ohio, in accordance with the requirements of applicable Ohio law, including but not limited to Ohio Revised Code Chapters 505 and 5575.

Section 2 - Authorization of Chairperson.

The Chairperson of the Board of Trustees is hereby authorized and directed to prepare or approve all bid specifications, plans, drawings, notices to bidders, and related bid documents necessary or appropriate to solicit competitive bids for the Project. The Chairperson may retain or consult with the Township's engineer, legal counsel, or other qualified professionals in connection with the preparation or approval of such documents.

Section 3 - Notice to Bidders.

The Fiscal Officer of the Township is hereby authorized and directed to cause a Notice to Bidders to be published in a newspaper of general circulation within Licking County, Ohio, and/or posted in accordance with applicable Ohio law, providing notice of the solicitation of competitive bids for the Project.

Section 4 - Award of Contract Reserved.

The Board of Trustees expressly reserves the right to award a contract for the Project to the lowest and best bidder upon receipt and review of bids, or to reject any and all bids, in accordance with applicable Ohio law.

Section 5 - Effective Date.

This Resolution shall take effect and be in force immediately upon its adoption.

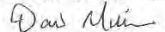
ADOPTED by the Board of Trustees of Licking Township, Licking County, Ohio, at a duly noticed meeting of the Board held on the 15th day of

June, 2020

Trustee Licking Township



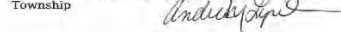
Trustee Licking Township



Trustee, Chairperson
Licking Township



Fiscal Officer Licking
Township



Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes.

A discussion took place and agreed to the ad to be placed on 6/19/26, bid submission deadline 7/3/26 by 4:00 p.m. and bid opening 7/6/26 at regular meeting.

The Board had a discussion regarding consideration of establishing a policy for "employee longevity award" not related to payroll raises.

Mr. Cormican made a motion to adopt the following resolution
06-15-26-2:

RESOLUTION NO. 06-15-26-2

LICKING TOWNSHIP, LICKING COUNTY, OHIO

LONGEVITY BONUS POLICY FOR FULL-TIME HOURLY EMPLOYEES

WHEREAS, the Board of Township Trustees recognizes the value of long-term employee service and desires to reward employee loyalty and dedication to Licking Township; and

WHEREAS, the Board finds it beneficial to establish a longevity bonus program for eligible employees.

NOW, THEREFORE, BE IT RESOLVED that the following policy is adopted:

SECTION 1. ELIGIBILITY

This policy applies only to regular full-time hourly employees of Licking Township who have completed twenty (20) years of continuous service with Licking Township.

Part-time employees, seasonal employees, temporary employees, independent contractors, and elected officials are not eligible.

SECTION 2. LONGEVITY BONUS

20 Years of Service: \$2,000.00

21 Years of Service: \$2,100.00

22 Years of Service: \$2,200.00

23 Years of Service: \$2,300.00

24 Years of Service: \$2,400.00

25 Years of Service: \$2,500.00

30 Years of Service: \$3,000.00

Beginning with the twenty-first year of service, the employee shall receive the annual base bonus of \$2,000 plus \$100 for each year beyond twenty years.

SECTION 3. PAYMENT

The longevity bonus shall be paid annually and is subject to all applicable payroll deductions and tax withholdings.

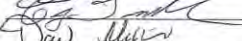
SECTION 4. EFFECTIVE DATE

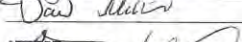
This policy shall take effect immediately upon adoption.

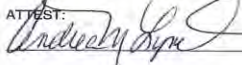
ADOPTED this 15 day of June, 2025

LICKING TOWNSHIP BOARD OF TRUSTEES

 Chairperson

 Trustee

 Trustee

ATTEST:
 Fiscal Officer

Mr. Miller seconded the motion

Roll Call: Cormican, yes; Smith, yes; Miller, yes

Old Business:

Mr. Cormican reminded the Board of the regular meeting held on 06/01/26 which included an Executive Session to discuss compensation of a public employee. Mr. Cormican said no decisions were made at that meeting.

Mr. Cormican made motion to award Jason Broseus with 5 days of "Comp Time" effective immediately which must be used prior to 12/31/26.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Smith, yes

Mr. Miller reminded the Board that once gas prices fall below \$4.00, the fuel surcharge for Somerset Lumber & Landscaping for cemetery mowing ceases.

Public Comment: None

Mr. Cormican made a motion to adjourn the meeting @ 8:10 pm

Mr. Smith seconded the motion.

Roll call: 3 ayes

Attest

June 15, 2026

**After recorder was shut off a member of the public offered a public comment: Mike Smith – Jacksontown Road – Thanked LTFC for their response time on a recent run. Mr. Smith said that the service was excellent and professional.

