

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:00 p.m. on April 20, 2026.

Mr. Cormican called the meeting to order with the following members present: John Cormican, Dave Miller, Greg Smith, Andrea Lynch.

Others Present: Edna Latham; Jon Lynch; Kyle Weekly; Sam Broska; Shirley Spellman; Theresa Payne; Dave Moraine (*)
(*) present but did not sign in

The Pledge of Allegiance was recited.
The meeting was recorded.

Minutes of the previous meeting were approved as presented.

Mr. Miller made a motion to approve the expenditures totaling \$28,220.26
Mr. Cormican seconded the motion.
Roll Call: Cormican, yes; Miller, yes; Smith, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

- 1) Estimate TBTECHSERV re: Camera System \$6550.00
- 2) Social Media IT Policy - pend for future meeting
- 3) FalunDafa materials

The Fiscal Officer presented the OTARMA renewal quote with changes from the previous meeting. A discussion took place.

Mr. Cormican made a motion to approve the OTARMA 2026-27 insurance renewal with the changes made on 4/06/26 for the annual premium of \$46,341.00.
Mr. Miller seconded the motion.
Roll Call: Cormican, yes; Miller, yes; Smith, yes

Mr. Cormican made a motion authorizing the Fiscal Officer to disburse a special check in the amount of \$46,341.00 dated 4/21/26 for the OTARMA anniversary contribution.
Mr. Smith seconded the motion.
Roll Call: Cormican, yes; Miller, yes; Smith, yes

The Fiscal Officer reported an automatic increase in the PNB Credit Card limit for LTFC and recommended it be reduced back to the approved amount of \$17,500.00. The Board concurred. Chief Weekly will resolve.

The Fiscal Officer is researching the following: a commercial credit card to replace the PNB credit cards and direct deposit terms with PNB.

Chief Kyle Weekly presented an application for consideration.

Mr. Cormican made a motion authorizing Chief Weekly to add Nash Watling as a volunteer effective immediately.

Mr. Smith seconded the motion.

Roll Call: Smith, yes; Cormican, yes; Miller, yes

Chief Weekly proposed the potential for placing a levy on the ballot due to need for increased staffing. A high level discussion took place. Mr. Cormican suggested the Board consider the information Chief Weekly presented and table for future meeting.

Captain Sam Broska presented information to the Trustees to upgrade IT to include streaming meetings/TEAMS subscription, etc. Mr. Cormican suggested the Board consider the information presented and discuss at a future meeting.

Zoning Inspector Dave Moraine gave the Zoning Report. There was 1 permit issued as follows:

- Thomas Gramlich - 853 Lakeshore Dr Hebron - new home - \$495.00

Mr. Moraine provided a status on zoning variance applications and zoning violations. Mr. Moraine relayed details from 3 meetings he attended as follows:

- Avon Place - Pay Max Properties LLC Avon Place Parcel ID# 041-128207-00.000. Inquired about zoning resolution for 3-4 unit homes.
- 10050 Jacksontown Road - Race Trac Parcel ID# 041-118854-00.000. Discussion re: zoning regs for gas station/truck stop.
- 6820 National Road - Paul Brown & developer Parcel ID #041-120414-00.000 considering multi-tenant commercial strip center. Discussion regarding potentials based on Jacksontown Business District zoning regulations.

Mr. Cormican presented information to replace the flail mower including an estimate from Ag Pro Zanesville. A discussion took place.

Mr. Cormican moved the adoption of the following resolution:

Licking Township Trustees

Resolution 04202026

Resolution to Approve Purchase of Frontier 72" Flail Mower (Model FL1272S)

Date: April 20th, 2026

WHEREAS, the Board of Trustees of Licking Township, Licking County, Ohio, has identified the need for reliable and efficient equipment to maintain township roadsides, ditches, right-of-way areas, and public grounds; and

WHEREAS, a Frontier 72-inch flail mower, Model FL1272S, has been evaluated and determined to be the appropriate piece of equipment due to its durability, safety, and ability to effectively manage heavy vegetation and brush; and

WHEREAS, the acquisition of this equipment is necessary to support ongoing maintenance operations and to

ensure the continued upkeep and safety of township property; and

WHEREAS, the Fiscal Officer has confirmed that sufficient funds are available and appropriated for this

purchase within the current budget;
NOW, THEREFORE, BE IT RESOLVED, that the Licking Township Board of Trustees hereby authorizes the purchase of a Frontier 72" flail mower, Model FL1272S, from AG-PRO, Zanesville, Ohio, in an amount not to exceed \$11,000; and
BE IT FURTHER RESOLVED, that Fiscal Officer Andrea Lynch is authorized to execute any purchase orders, agreements, or related documents necessary to complete this acquisition.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes

Mr. Cormican presented information regarding LTWP assuming several Licking County roads in Harbor Hills. A discussion took place. Mr. Miller said he supported LTWP accepting these roads but expressed concern with the recent county paving project and noted that Hillcrest is already spider-cracking. Mr. Miller will discuss with LC Engineer Jared Knerr.

Mr. Cormican made a motion to adopt the following resolution
Resolution No. 04202026-2
A RESOLUTION ACCEPTING CERTAIN ROADS FROM THE LICKING COUNTY BOARD OF COMMISSIONERS INTO THE TOWNSHIP ROAD SYSTEM

WHEREAS, the Licking County Board of Commissioners has authority over certain public roads within the township; and

WHEREAS, the Board of Township Trustees has determined it to be in the best interest of Licking Township to accept jurisdiction and maintenance responsibility for the following roads:

Freeman Memorial Drive
Lake Shore Drive East
Lake Shore Drive West
Sprague Drive

WHEREAS, said roads are in a condition acceptable to the Township, or arrangements for necessary improvements have been addressed to the satisfaction of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Licking Township, Licking County, Ohio:

Section 1: Licking Township hereby accepts the above-listed roads into the Township Road System and assumes responsibility for their maintenance and repair.

Section 2: This acceptance is contingent upon the formal release and transfer of said roads by the Licking County Board of Commissioners.

Section 3: The Fiscal Officer is hereby authorized to notify the County and update office Township road records accordingly.

Section 4: This Resolution shall take effect and be in form from and after the earliest period allowed by law.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Smith, yes; Cormican, yes

The Fiscal Officer will send an original resolution to the Licking County Commissioners and LC Engineer's Office notifying them of the acceptance of these roads.

A discussion took place about a new Road Department equipment building. The Board will get estimates for a 30'X 40' or 30'X 50' metal structure/pole barn.

A discussion took place regarding ODOT Salt Contract for Winter 2026-27.

Mr. Miller made the following motion:

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026**

WHEREAS, the Licking Township, Licking County, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of **375** tons of rock salt as electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract.

Mr. Smith seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Smith, yes

The Fiscal Officer will complete the online salt participation form on behalf of Licking Township.

Mr. Miller led a discussion regarding road repaving projects. The Board will review the list of proposed roads and inspect for future discussion.

The Board discussed moving the records from the Township Hall to the Road Department office. Mr. Smith will evaluate the needs and develop a plan for future discussion.

Mr. Miller relayed points from the Licking County Comprehensive Plan meeting. Mr. Cormican was nominated to serve as a Township Trustee representative on the panel.

Public Comments:

- Theresa Payne - 8400 Somerset Rd. - water coming down road/hill
- Shirley Spellman - 9630 Roley Hills Rd - water coming down road/hill

The Board discussed Ms. Payne and Ms. Spellman's water concerns. This has been an ongoing problem and Ms. Payne & Ms. Spellman stated they've gotten no resolution from Bowling Green Township. Mr. Cormican said he will speak with Trustee Hupp and if no resolution, Licking Township will take care of it.

Mr. Cormican made a motion to adjourn the meeting @ 8:17 pm

Mr. Miller seconded the motion.

Roll call: 3 ayes

Attest

April 20, 2026