Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:00 p.m. on February 2, 2026.

Mr. Cormican called the meeting to order with the following members present: John Cormican, Dave Miller, Greg Smith, Andrea Lynch.

Others Present: Kyle Weekly; Dave Moraine (*); Harley Kirkingburg(*)

The Pledge of Allegiance was recited.
The meeting was recorded.

Minutes of the previous meeting were presented and approved by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling $83,251.25
Mr. Cormican seconded the motion.
Roll Call: Cormican, yes; Miller, yes; Smith, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:
1) Email from Mrs. Gatton re: Dog tethering
2) Email from LCPO re: LTWP Social Media & Information Technology Acceptable Use Policy and recommendations – tabled to future meeting

Mrs. Lynch reported receiving a public records request from Justin Wenig of Starbridge on 1/27/26. She said the request was filled on 1/27/26.

Mr. Miller reported he will attend the Health Dept Council meeting being held on 3/11/26 @ 11:00 a.m. @ LC Health Dept.

Mrs. Lynch presented the following cemetery deed for signatures:
- #203 James Hoskinson Jacksontown Cemetery Section 3 B-19 Grave #4

Chief Kyle Weekly has been added as the GovDeals point of contact and Trustee Smith has been added to the Verizon Account as a point of contact.

Fire Chief Weekly gave the Fire Report. There were 101 total runs in January which consisted of 35 Fire and 66 EMS (36 billable). Chief Weekly distributed LTFC update sheet to the Board.

Zoning Inspector Dave Moraine gave the Zoning Report. There were 3 permits issued since the last meeting as follows:
- Dawes Arboretum 7770 Jacksontown Road – Welcome Center - N/C
- Lakewood Local School – 5222 National Rd – Modular classroom – N/C
- Lakewood Local School – 525 E Main St – Restroom Addition - N/C

Mr. Moraine provided an update on zoning violations.

A discussion took place regarding the recent BZA hearing for Corey & Sara Enders lot split denied without prejudice. Mr. Moraine will contact Mr.

Jones to discuss information received from the LCPO regarding lots splits. The Board agreed that if the applicants wish to reapply, to waive the new application fee and if do not wish to reapply, to refund the $300.00 application fee.

Mr. Cormican gave an update on Harbor Hills OPW reimbursement.

Mr. Cormican gave an update on Stadden's Alley. Licking County Engineer's Office will conduct study for one-way.

Mr. Cormican made a motion that the Trustees enter into Executive Session at 7:32 p.m. to discuss compensation of a public employee.
Mr. Miller seconded the motion.
Roll Call: Cormican, yes; Smith, yes; Miller, yes.

The Board exited Executive Session at 7:45 p.m.

Mr. Cormican said the Board discussed compensation of a public employee and no action was taken during Executive Session

Mr. Cormican made a motion to increase the Zoning Inspector Salary from $800.00 per month to $1200.00 per month effective 02/01/26
Mr. Miller seconded the motion.
Roll call: Miller, yes; Smith, yes; Cormican, yes

Mr. Cormican made a motion to increase the Zoning Clerk Salary By $75.00 per month ($700.00/mo to $775.00/mo) effective 02/01/26
Mr. Miller seconded the motion.
Roll call: Smith, yes; Miller, yes; Cormican, yes

Mrs. Lynch and Mr. Moraine both thanked the Board for the monthly increase.

Public Comments: Ms. Kirkingburg said she and another individual planned to attend the meeting to address the Comprehensive Plan however the other person did not show. Mr. Cormican offered that her friend reach out to the Trustees directly to address her concerns since she was not able to attend tonight.

Mr. Miller made a motion to adjourn the meeting @ 7:48 pm
Mr. Cormican seconded the motion.
Roll call: 3 ayes

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_____ _____
Attest

_____
February 2, 2026