

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30 p.m. on August 4, 2025.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, Andrea Lynch.

Others Present: Edna Latham; Kinsey Lynch; Kyle Weekly; Dionne DeJohn; Sam Broska (*) (*) Present but did not sign in.

The Pledge of Allegiance was recited. The meeting was recorded.

Minutes of the previous meeting were presented with one correction noted (Harbor Hills to Dogwood Lakes), approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$96,274.83

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mrs. Lynch stated that the PCORI Filing Fee for LTWP's HRA was due 7/31/25. This reporting was previously handled by the health insurance agent however she was notified after the 7/21/25 meeting that the filing is now LTWP's responsibility. LTWP fee owed was \$48.58 which Mrs. Lynch filed and paid via ACH to avoid a penalty.

Mr. Cormican made a motion to approve the PCORI expenditure made on 7/31/25.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mrs. Lynch presented the Provident Accident & Health Policy 2026 renewal for LTFC. Mrs. Lynch recommended the Board consider upgrading the plan to Plan 1 with an annual premium of \$5303.00. A discussion took place.

Mr. Miller made a motion to renew the Provident Accident & Health Policy for LTFC for 2026 to enroll in Plan #1 as presented for the annual premium of \$5303.00.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

- 1) Public Records Request - Thomas Lee
- 2) Grassroots Clipping Article re: Trustee/F.O. 2026 Compensation

Mrs. Lynch advised the Board that the Township received 1 public records request from Thomas Lee on 7/25/25 which has been processed and filled on 7/28/25. Mr. Lee requested a copy of the 7/24/25 Board of Zoning Appeals hearing audio file.

Chief Weekly gave the Fire Report. There were 139 runs in July which consisted of 48 Fire; 91 EMS (62 billable) bringing the YTD run total to

864. This is an increase of 73 runs over 2024.

Chief Weekly provided an update on the following:

- Tracking staffing needs as there is a need for more people per day to fill shifts. Daily staffing in future may need increased as township development increases.
- Summit Fire Apparatus - progressing slowly on truck
- Ohio EMS Grant has been applied for and awarded in the amount of \$3746.44.
- Ohio BWC Grant has been applied for and awarded for new hoods and gloves & thanked Mrs. Lynch for her assistance on the grant.
- Update on recent Everwild Music Festival held 7/31/25-8/02/25. LTFC made 2 runs with one transport.

Mr. Holman inquired about final attendance count from Secret Dreams Concert& Everwild Music Festival concert. Chief Weekly said that he has not received a response from Mr. Trickle. A discussion took place.

Chief Weekly provided a status on Mike Harris returning to assist with fire inspections. A brief discussion took place.

Mr. Holman made a motion authorizing Fire Chief Weekly to hire Michael Harris as FFII, Medic, & Fire Inspector for LTFC at the rate of \$20.00/hour effective immediately.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Chief Weekly thanked the Board and said that they will need 4-6 inspectors for Lost Lands concert.

Chief Weekly provided details regarding the Ohio BWC grant for new hoods and gloves. A discussion took place regarding the grant monies of \$9562.50 and need for an additional \$1912.50 to cover the total expenditure with Fire Safety Services.

Mr. Miller made a motion authorizing Fire Chief Weekly expend \$1912.50 to add to the Ohio BWC grant monies to purchase hoods and fire gloves.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Chief Weekly inquired about the LTWP noise ordinance in place as it relates to concerts. Sam Broska indicated that Lost Lands wants to have pyrotechnics until midnight on Friday and Saturday night. Chief Weekly said that there was a gentleman's agreement between LTWP Trustees and Legend Valley regarding the main stage music and questions whether the topic should be revisited. A discussion took place. Mr. Holman discussed the noise ordinance that was passed and explained that during that time Legend Valley was wanting to extend the music cut-off during the week. Chief Weekly said that LTFC can not control the noise however does have jurisdiction to control the pyrotechnics. Chief Weekly said Lost Lands representative Mike Smith may be asking to have a grand finale on Sunday night. Mr. Holman suggested a meeting with Lost Lands, LCPO, LTFC, and LTWP Trustees. Mr. Cormican concurred and said this would need to be initiated by Lost Lands not LTWP.

Chief Weekly revisited the topic of IT Software changes need by October deadline. A discussion took place. Chief Weekly and Captain Broska recommend a cloud base system which will provide more redundancies and improve safety. The Board requested the matter be tabled to the next meeting and asked the Chief to forward the documents electronically for the Board to review prior to the meeting.

Andrea Lynch gave the Zoning Report on behalf of Dave Moraine. There were 6 permits issued since the previous meeting which consisted of:

- Brandy Shults -5632 Jacksontown Road - Pool - \$125
- Christopher & Brandy Middlemus - 442 Mt Vernon Ave - Pole Barn - \$150.00
- Mark Bailey - 127 Avondale St - Home Renovation - \$280.00
- Chase Payne - 706 Zanesville Ave - Public Storage Container - \$250.00
- Om Nath & Tika Maya Dahal - 5760 Lake Drive - Greenhouse #1 - n/c Ag Bldg
- Om Nath & Tika Maya Dahal - 5760 Lake Drive - Greenhouse #2 - n/c Ag Bldg

Mrs. Lynch reported the next Board of Zoning Appeals hearing scheduled for 8/28/25 and said that she is awaiting a response from the LCPO regarding the 7/24/25 Lee/Eisel/GLR Family hearing matter.

Mr. Cormican presented two bids for township roads crack sealing as follows:

Triple H Enterprises - \$22,330.00 Xtreme Seal Coating LLC - \$17,693.76

A discussion took place regarding both estimates. Mrs. Lynch completed a certified recovery search on the lowest bidder (Xtreme Seal Coating) using her personal cell phone. There were no recoveries found.

Mr. Miller made a motion that LTWP contract with Xtreme Seal Coating LLC for crack sealing roads in the township as presented totaling \$17,693.76.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Cormican asked the Fiscal Officer to email the signed contract to the Xtreme and said he would obtain the start and finish dates.

Mr. Cormican said he received feedback on the Secret Dreams concert with a request the township consider painting a double yellow line on Licking Trails (less than 6/10 of a mile between Route 40 and Cristland Hill) to prevent accidents and promote safer travel during concert traffic. Mr. Cormican said that he has asked Rob Mills to obtain prices to paint the lines.

Mr. Cormican reported that the Harbor Hills grinding and re-paving has started.

Mr. Miller thanked the Road Dept for installing the "school bus stop ahead signs" on Davis Drive Road near the bike path which was discussed at the previous township meeting. Mr. Cormican will follow-up with Kayla Liston and Brandon Ours (5503 Davis Drive Rd) regarding potential speed study in that area.

Public Comment:

- 1) Dionne DeJohn - 63 Westview Place - addressed the Board. Ms. DeJohn said that flooding is an issue at her property and she is losing ground. She stated that the culvert has been washed away and appears the catch basin has collected washed out limestone. She said that although she knows she sits at the bottom of the hill, she needs suggestions on how she can stop the flooding and erosion. Mr. Cormican said that LTWP will come out and inspect and clean ditches that are in the township road right-of-way. Mr. Cormican said they will offer suggestions including contacting the LC Engineer's office if necessary. Ms. DeJohn thanked Mr. Cormican.

Mr. Miller made a motion to adjourn the meeting @ 8:47 pm

Mr. Cormican seconded the motion.

Roll call: Holman, aye; Miller, aye; Cormican, aye.

August 4, 2025

Attest