

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30 p.m. on May 5, 2025.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, Andrea Lynch.

Others Present: Kinsey Lynch, Kyle Weekly

The Pledge of Allegiance was recited. This meeting was not recorded.

Minutes of the previous meeting were presented, approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$101,504.08

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

#### CORRESPONDENCE:

1. First Federal Savings & Loan - thank you card CDARS investment
2. First Federal Savings & Loan - invitation to Open House
3. HB315 Zoning Grant opportunity - LTWP shut out

Mrs. Lynch reported an expenditure of \$250.00 for the renewal of the 2025 OTA Township Education Subscription for the Board, Fiscal Officer, and Zoning Dept.

Mr. Miller reported speaking with a lady seeking information on the Faulk family buried at Fairmount Cemetery. Mr. Miller directed her to 2 options to contact for assistance.

Fire Chief Kyle Weekly gave the Fire Report. There were 107 runs in April which consisted of 77 EMS (45 billable); 30 Fire; and 0 Dive which brings the YTD to 479.

Chief Weekly distributed a hand-out outlining updates for LTFC since the last meeting as follows:

- OTARMA Grant received \$1000 for purchase of flashlights for LTFC
- Turn-out gear, gloves, hoods all ordered.
- LHS Mock crash was a success. LHS looking to make an annual event for prom promise
- Touch a truck for Lakewood Youth baseball cancelled due to rain
- Updates on equipment
- Hose/ladder testing update
- Event schedule for Legend Valley; working on obtaining Honda Hills and Dawes resignations; new employees; etc.)
- Update on Fire Truck being restored by Summit - no ETA on completion

Chief Weekly relayed a conversation he had with Bowling Green Trustee Mack regarding run cards. Chief Weekly said that other departments need to formulate a game plan to determine how to cover the eastern portion of Bowling Green Township due to the challenge of response times.

Chief Weekly presented an updated Permit Fee Schedule - a discussion took place.

Mr. Holman made a motion that Licking Township adopt the new Special Event Fee & Inspection Fee schedule as presented by Fire Chief Weekly with the effective date of 5/05/2025 as follows:

### **Inspection Fee Schedule**

#### **Part I: Plan Review- \$250.00**

Megaproject Plan

Commercial Plan Subdivision/Apartment Complex

#### **Part II: Construction Permits - Fire Protection Systems- \$200.00**

Automatic Sprinkler Systems (New Build)

Sprinkler System addition/alteration

Independent Standpipe System

Underground Fire Line

Automatic Extinguishing Systems (CO2, Clean Agent, Dry Chemical)

Kitchen Hood System

Automatic/Manual Fire Alarm Systems

Alarm System addition/alteration

Emergency Responder Radio System

Battery systems

Compressed Gases

Cryogenic fluids

Flammable/Combustible Liquids

Hazardous Materials

Smoke Control/Exhaust Systems

Tent/Membrane Inspection

Construction Trailers

#### **Part III: Operational (Annual) Permits**

Fireworks/Pyrotechnics

\$500 Base Permit Fee per show

Flammable and Combustible Liquids

\$250 per building in excess of allowable limits Hazardous

Materials

\$250 per building in excess of table 105.6.21

Food Truck/Trailer

\$200 per

Tent

\$150 per

Above Ground Flammable Liquid Storage Tank

\$200 per

**Special Event Permits- Includes Above Permits**

**Special Event Permit- Minor-Less than 1,000**

**\$150 Base Permit Fee per show**

**Special Event Permit- Minor-Less than 1,000 (Pyrotechnics/Fireworks)**

**\$3,000 Base Permit Fee per show**

**Special Event Permit Small-1,000 to 5,000**

**\$3,000 Base Permit Fee per show**

**Special Event Permit- Medium-Less than 10,000**

**\$5,000 Base Permit Fee per show**

**Special Event Permit- Large- Greater than 10,000**

**\$7,500 Base Permit Fee per show**

#### **Administration Fee**

#### **Part IV: Annual Inspection and permit fees**

Above Ground Flammable Liquid Storage Tank- \$200

#### **Miscellaneous Fees**

Fire Watch/Special Duty

\$35.00 per hour per inspector required.

\$35.00 per hour per firefighter required.

Unit/Vehicle Fee

Ambulance: \$195.00 per hour

Fire Engine: \$225.00 per hour

Utility Vehicle/ Grass Truck: \$80.00 per hour

UST Any required permit or inspection for UST installation, alteration or removal will be directed to the State of Ohio Fire Marshal's Office at (614) 752-8200.

Alternative Energy generation

Permit fee \$400 and the Fire Code Official may elect to have the system and energy storage independently evaluated. The cost of the independent inspector shall be at the cost of the installer.

**Licking Township Special Event Inspection Fee Schedule:**

|                                       |                            |  |
|---------------------------------------|----------------------------|--|
| MINOR EVENT No Pyrotechnics/Fireworks | Less Than 1,000 Attendees  | \$150.00 per event (Includes 1 hour inspection)  |
| MINOR EVENT Pyrotechnics/Fireworks    | Less Than 1,000 Attendees  | \$3,000 per event (Includes Special Permit Fee) <ul style="list-style-type: none"><li>• \$35/hour per Inspector required</li><li>• 35/ hour per firefighter required</li><li>• Unit/ Apparatus Fee</li></ul>   |
| SMALL EVENT                           | Less Than 5,000 Attendees  | \$3,000 per event (Includes Special Permit Fee) <ul style="list-style-type: none"><li>• \$35/ hour per Inspector required</li><li>• \$35/hour per firefighter required</li><li>• Unit/ Apparatus Fee</li></ul>   |
| MEDIUM EVENT                          | Less Than 10,000 Attendees | \$5,000 per event (Includes Special Permit Fee) <ul style="list-style-type: none"><li>• \$35/hour per Inspector required</li><li>• \$35/hour per firefighter required</li><li>• Unit/ Apparatus Fee</li></ul>  |
| LARGE EVENT                           | More Than 10,000 Attendees | \$20,000 per event (Includes Special Permit Fee)<br>(credit of \$12,500 towards payroll) <ul style="list-style-type: none"><li>• \$35/hour per Inspector required</li><li>• \$35/hour per firefighter required</li><li>• Unit/ Apparatus Fee</li></ul> |

**Licking Township Food Truck Inspection Fee Schedule:**

Non-Special Event Food Trucks \$200.00 annually (\*\*)

(\*\*) Non-Special Event Food Trucks MUST be inspected at Licking Township Fire Company prior to operation within Licking Township. If found to be operating without proper permit the property owner will be responsible for permit fees.

- All Inspection Fees are due at the time of 1st inspection
- Special Event Permits/Food Truck Inspection Decal will not be issued until payment rcvd in full
- Payment may be made by check (only) and is non-refundable
- Make checks payable to: Licking Township Fire Company
- Medium & Large Event Inspection Fee includes food truck inspection fee
- Inspection Fees are waived for schools, churches, & government entities

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Cormican requested that Chief Weekly speak with Mr. Trickle regarding the changes. Mr. Holman requested that LTFC mail or hand-deliver a copy of the updated fee and permit schedules to routine vendors who use these services in LTWP. Mr. Holman said that no permits are to be issued without payment ahead of the event.

Chief Weekly reported that he has been in contact with Keytel regarding computer upgrades, services provided, and cost. Chief Weekly said it will cost approximately \$6500.00 to move to a cloud base system which is a one-time fee however each month will cost \$753.15 for I cloud storage, upgrade speed, and Microsoft 365. Mr. Holman stated that he would prefer to have comparison quotes before making a decision. The Board concurred citing that the deadline for upgrades is not until October, this allows time to obtain quotes.

Chief Weekly reported that the LTFC rescue boat was previously stored at a resident's dock in Buckeye Lake however the property was sold. LTFC is

seeking a new location. Chief Weekly indicated that AMVETS in Thornport has offered a free location and calculated straight drive response is 5 minutes from the Fire Station. A discussion took place. Mr. Cormican will reach out to a few business owners along the lake within LTWP however AMVETS may be the best option.

Andrea Lynch gave the Zoning Report on behalf of the Zoning Inspector. There were 4 permits issued since the previous meeting which consisted of:

- Pinnacle Custom Remodeling LLC Lake Shore Drive Front Porch/Deck - \$75
- Mark & Kimberly Davis - Cornell Rd - New Home - \$390
- Donald Hughes - Edge Water Beach Rd - Garage - \$125
- Donald Hughes - Edge Water Beach Rd - Front Porch - \$75

Mrs. Lynch reminded the Board of the upcoming ZC Hearing slated for 05/05/25 to consider recommendation to adopt the LTWP Comprehensive Plan.

Mr. Cormican provided an update on the following:

- Jason Broseus has been onboarded
- Edgewater Beach - tree down. Approx. 80' tree that is partially on private property. Davis Tree Service will cut up and haul away for \$1900.00. Mr. Cormican said based on the price, LTWP will work with the property owner and vendor for removal and cost share.

Mr. Holman reported that he spoke with Rob Mills who was putting up high water signs prior to tonight's meeting. Debris ball may have plugged culvert in ditch that runs parallel to Davis Drive in front of Donald Moshgat's property. Mr. Cormican said they would take a look at the ditch on 5/6/25.

Mr. Miller reported that he was invited by Kevin Eby to attend a Harbor Hills Waterline Replacement Project Construction Progress Meeting #9 on 4/30/25. Mr. Miller reported that Jared Knerr indicated that the paving of Harbor Hills was to be part of their \$5 million project and that LTWP would not have any financial obligation in the matter. Mr. Cormican and Mr. Holman responded that they had no knowledge of this meeting and were concerned with the implications due to the OPW Grant awarded 2 years ago that has been extended by OPW to allow for the waterline installation to be completed. A discussion took place. Mr. Cormican will be in contact with Licking County to clarify why he was not invited to this meeting and to understand why the paving plans have changed. Mr. Holman stressed that the 3 Trustees need to exercise better communication amongst one another especially considering the poor communication from the county. Mr. Cormican concurred.

Mr. Holman said that Fire Chief Weekly's 6 month review is in June. Mr. Holman requested that the Board and Fiscal Officer provide their feedback on Chief Weekly's strengths and areas for improvement prior to 6/1/25.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 8:32 pm

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

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Attest

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May 5, 2025