

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30 p.m. on April 21, 2025.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Edna Latham; Trenton Cassady; Michael O'Neill; Kade Antunes; Danny Guerin; Krista Guerin; Kyle Weekly; Dave Moraine (*)
(*) Present but did not sign in.

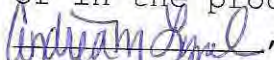
The Pledge of Allegiance was recited. This meeting was not recorded.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$1,030,597.18 of which \$1,000,000.00 represents CDARS investment via special check.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. , Fiscal Officer.

Mr. Miller said that Rob Mills is working on the MS-4 reporting. MS-4 paperwork was completed and given to Mr. Cormican for signature.

Mr. Miller moved the adoption of the following Resolution:

Expectations for Members of the Licking County MS4 Consortium

Section B: Township Responsibilities

- Maintain a person to be the MS4 Consortium representative, preferably a Trustee or Township employee
- Have a representative attend at least 3 storm water consortium meetings annually
- Promote public education and outreach opportunities related to the SWMP
- Promote and participate in the Licking County River Round-up
- Review the SWMP annually and suggest updates, changes, and supplemental information
- Ensure that the MS4 representative and employees that work in municipal facilities participate in annual Good Housekeeping training and inspection
- Perform quarterly facility rainfall inspections
- Have a Storm Water Pollution Prevention Plan (SWPP) in place for municipal facilities within the Urbanized Area (UA) and review and/or update annually
- Minimize use of salt, pesticides, herbicides and other chemicals that contribute to storm water pollution
- Pay annual fee within one month of invoice receipt
- Provide data to LCSWCD for inclusion in annual report by March 1st with a reminder during first quarterly consortium meeting
- Provide LCSWCD with a copy of storm water management policies adopted for use in maintaining a SWMP
- Provide LCSWCD with a copy of any correspondence and applications submitted to the OEPA as part of the NPDES Phase II storm water program

Licking Township, Licking County, hereby engages Licking County Commissioners and their designees to provide services described herein under "Section A: Licking County Government Responsibilities."

Licking Township, Licking County, hereby agrees to provide Licking County Commissioners and their designees with services described herein under "Section B: Township Responsibilities"

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

CORRESPONDENCE:

1. LMH Annual Report
2. Email Hilda Pappas re: Freeman Memorial Cemetery
3. HB 315 Grant opportunity for Zoning

Mrs. Lynch read the email from Ms. Pappas. The Board responded that they do not have records for Freeman Memorial Cemetery specific to the inquiry regarding "Alexander Carlile" nor any knowledge concerning a "Revolutionary War patriot" being buried in this cemetery. The Board asked the Fiscal Officer to respond to the inquiry and suggest Ms. Pappas contact LC Veterans Services or Doug Stout at the Licking County Library.

Fire Chief Kyle Weekly led a discussion regarding the Fair Labor Standard Act specific to the 212 hour rule for Fire/EMS personnel. Chief Weekly provided the background regarding the rule and that employers are required to pay 1 ½ time for hours worked in excess of 212 hours during a consecutive day work period as defined by ORC 4115.02.

Mr. Holman stated that LTFC needs to comply with the ruling. Chief Weekly said that he has researched the compliance back to 2017 and that there are LTFC personnel that exceeded the 212 hours. The employees were paid straight time but are due ½ time for those hours in excess. The Board concurred. Chief Weekly distributed a spreadsheet with calculations of the monies owed and stressed that this was not initiated by any LTFC personnel but rather his audit of records. Mr. Cormican said that he is confident that Chief Weekly can manage the over-time situation moving forward. There has been no excess of 212 hours thus far in 2025.

Mr. Holman made a motion authorizing the Fiscal Officer to pay monies owed to the impacted LTFC personnel identified in the spreadsheet provided by Chief Weekly for the period of 2021-24 totaling \$13,472.75

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

The Fiscal Officer will disburse the payments in a separate check with the April payroll to Sam Broska, Phil Warner, Caleb Westerlund, Mattison Saling, Richard Harris, Trenton Jakeway, Joseph Simpson.

Chief Weekly led a discussion regarding Special Event Schedule which included a discussion regarding Special Duty rates. The Board discussed options for consideration as revisions to the current fee schedule. Event fees are comprised of administrative costs, supplies, etc. whereas Special Duty rates would be comprised of labor costs. The Board agreed to review the information and tabled for future discussion.

Zoning Inspector Dave Moraine gave the Zoning Report. There were 2 permits issued since the previous meeting which consisted of:

- Steven & Cheryl Webster - Cornell Rd - Home - \$360.00
- Headley Development - Jacksontown Rd - 4 wall sign - \$1200.00

Mr. Moraine provided an update on the following zoning violations:

- 1) Dove property - Mr. Moraine received an email from property owner who said that most of the remediation has been "behind the scenes". Remediation deadline is 6/1/25
- 2) Smith property - Text exchange. Mr. Moraine intends to reinspect on 4/25/25. Recent drive-by indicates additional progress has been made
- 3) O'Neill properties - No update from LCPO. Not much activity.
- 4) Kessler property - Mr. Moraine spoke with Kyle Mapel appears closing on property is slated for end of May with move out end of June.

Mr. Moraine asked the Trustees for direction on the Kessler matter. A discussion took place. The Board agreed to wait to see if the property sale goes through.

Mrs. Lynch presented information to the Board regarding the Ohio Housing & Development grant award available as part of HB315. Mrs. Lynch recommended that LTWP apply for the eligible grant for Zoning Consultation services to re-write the zoning regulations which will be necessary once the Comprehensive Plan is adopted. A discussion took place.

Mr. Holman made a motion authorizing the Zoning Clerk to apply for the zoning grant as recommended.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mrs. Lynch reported the following upcoming zoning meetings:

BZA Hearing re: Cody Lee setbacks 4/24/25 @ 7:00 p.m.

ZC Meeting with Crossroads Community Planning 5/1/25 @ 7:00 p.m.

ZC Hearing for Comprehensive Plan 5/15/25 @ 7:00 p.m.

Mrs. Lynch reported expenditures with Pal Printing in the amount of \$560.25 for printing of final draft of LTWP Comprehensive Plan for the upcoming hearing and public review requirements.

Mr. Cormican reported recent road repair efforts including temporary repairs on White Chapel Road edge where it deposits onto Lake Drive. South Fork Dairy will be contributing to permanent repairs using concrete to strengthen road edge.

Mr. Holman asked Mr. Miller to represent LTWP's opinion regarding MS-4 duties to the Licking County Township Association. Mr. Miller will contact Trustee VanBuren to share LTWP's position on the matter.

Public Comment:

1) Michael O'Neill - inquired about the zoning classification of his property situated at 9023 Jacksontown Road. Mr. O'Neill claims that he was told the property was zoned commercial and stated that this dated back to when Phil Linn was on the Board. Mr. Miller said that the property at one point in time had a building, used as a gun shop, and that it was zoned for business use then. Mr. Holman said he was aware of the zoning classification matter as the Zoning Inspector as he had to appear in court during the timeframe that the sewer lines were being installed in Jacksontown. Mr. Holman said that he recalled that the property was determined to be residential not commercial as it related to the sewer easement. Mr. Holman said that he recalls Mr. O'Neill being present in the courtroom. Mr. O'Neill claims he was not present in the courtroom as recalled by Mr. Holman.

Mr. Holman told Mr. Moraine that he believed that the trial would have been prior to 2013 and that Mr. O'Neill received residential rates for the sewer tap fee. Mr. Holman said the gun shop was a commercial business many years ago and that it closed and as such the zoning of the property reverted back to residential.

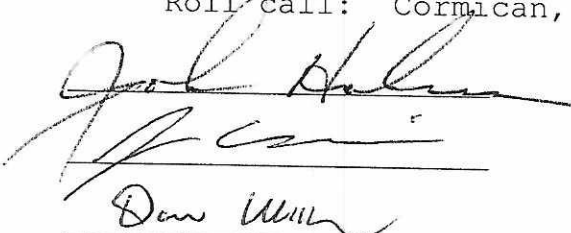
Mr. O'Neill asked Mr. Moraine who gave him authority to inspect the property and claimed he was trespassing. Mr. O'Neill said that he did not give Mr. Moraine permission to be on his property. Mr. Cormican said that he personally received a complaint about junk cars on the property and asked Mr. Moraine to inspect. Mr. O'Neill said that this was "targeted" and "select enforcement" by the Township. Mr. Cormican said that it is not the case as evidenced by the numerous complaints received on violations throughout the township as evidenced by Mr. Moraine's recap of numerous current violations being remediated.


Mr. O'Neill inquired about the definition and use of the term "vicious" dog as reported previously by the Zoning Inspector. Mr. Moraine said that the dog appears vicious and has prevented attempts to deliver notices in person. Mr. O'Neill said that the dog doesn't know him and that he is a watch dog.

Mr. Holman asked if there were any additional public comments. There was none.

Mr. Miller made a motion to adjourn the meeting @ 9:19 pm
Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.


April 21, 2025


Attest