

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30 p.m. on April 7, 2025.

Mr. Holman called the meeting to order with the following members present: John Holman, John Cormican, and Andrea Lynch. Dave Miller was absent.

Others Present: Ben McFarland; Chris Powell; Kyle Weekly; Jarod Rose; Dave Moraine (\*)  
(\*) Present but did not sign in.

The Pledge of Allegiance was recited. This meeting was not recorded.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

Mr. Cormican made a motion to approve the expenditures totaling \$133,187.21

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

Mrs. Lynch presented information regarding the 2025 ODOT Salt Contract for summer and winter fill. Mr. Cormican indicated the Road Dept requests 300 tons of rock salt winter fill only.

Mr. Cormican moved adoption of the following:

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025**

**WHEREAS**, the Licking Township, Licking County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically **submitted** salt quantities of 300 tons awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 2, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE,** be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

The Fiscal Officer presented CDARS investment rates from First Federal Savings. A discussion took place.

Mr. Cormican made a motion that Licking Township invest 1,000,000.00 with First Federal Savings & Loan of Newark, Ohio, in a 13 week CDARS with a 4.15% interest rate.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

Mrs. Lynch thanked the Board for their consideration in investing and indicated that the funds will be taken from the estate line item for accounting purposes. The Board concurred.

#### CORRESPONDENCE:

1. Nathaniel Lee - resume for Road Dept Technician
2. Paul Rose - resume for Road Dept Technician
3. 1<sup>st</sup> Quarter CC Report & Collateral Sufficiency Report
4. Dorsey Mill Road anonymous complaint letter re: 7028 Dorsey Mill Road rental camper
5. Ford Recall Notice - Road Dept truck
6. HB 315 updates
7. Public Records Request- American Transparency Steven Schupbach
8. MS4 packet re: EPA Clean Water Act

Mrs. Lynch indicated that the Public Records request was received on 3/21/25 and processed on 3/24/25.

Mrs. Lynch read the anonymous letter regarding Dorsey Mill Road complaint into record. Mr. Moraine will inspect the property.

Mrs. Lynch provided an overview of an MS4 packet she received from LTWP MS4 Rep Rob Mills. The packet is informational in nature regarding the EPA Clean Water Act. Mrs. Lynch did state that LTWP was unable to post the requested Licking County River Round-up information on the website as the deadline had already passed. Mrs. Lynch complimented Mr. Mills/LTWP for having passed the annual SWPP inspection each year since inception.

Mr. Cormican provided detailed feedback regarding the 3 resumes submitted for the Road Dept Technician opening. Mr. Cormican stated that a 4<sup>th</sup> candidate, former employee Jason Broseus, has expressed an interest in returning to LTWP. A discussion took place regarding all 4 candidates. Mr. Cormican and Mr. Holman both concurred that Mr. Broseus left LTWP on good terms, was hardworking, and is already trained.

Mr. Cormican made a motion to hire (re-hire) Jason Broseus for Road Dept Technician at the rate of \$23.00/hour effective as soon as possible.

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Mrs. Lynch clarified with Mr. Cormican that there is no probationary period, benefits will start immediately, CDL not required but will be discussed at a future date, and a pre-employment drug screen is required. Mr. Cormican will notify the other candidates who were not selected.

Fire Chief Kyle Weekly gave the Fire Report. There were 116 runs in March which consisted of 82 EMS (50 billable); 34 Fire; and 0 Dive which brings the YTD to 372.

Chief Weekly distributed a hand-out outlining updates for LTFC since the last meeting as follows:

- Mike Harris retired effective 3/12/25
- Staffing updates (training completed; resignations; new employees; etc)
- Awarded State Fire Marshal Grant for \$13,200.00 to purchase 4 sets of gear
- G601 got new tires; R601 pump panel gauges repaired; Extrication tools & cots serviced
- Easter Egg Hunt/Truck Rides 4/19/25

Chief Weekly reported that Richard Harris & Mattison Saling pay rates are increased to \$20.00/hour effective 04/01/25. Chief Weekly presented 3 applications for consideration. A discussion took place.

Mr. Holman made a motion authorizing Chief Weekly to hire the following candidates effective immediately:

- o Dominic Marzullo - Probationary FFII/Paramedic
- o Alex Johnson - Probationary FFII/EMT Basic
- o Morgan Carey - Probationary FFII/Paramedic

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

Chief Weekly requested authority for expenditures using the State Fire Marshal Grant for 4 sets of fire gear. Total expense \$14,866.00.

Mr. Cormican made a motion authorizing Fire Chief Weekly to spend \$13,200.00 for purchase of turn out gear for LTFC using the State Fire Marshal Grant.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

Mr. Holman made a motion authorizing Fire Chief Weekly to spend \$1666.00 for fire gear/gloves and hoods that are in excess of the grant monies awarded.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Chief Weekly presented estimates for testing of approximately 11,000' of fire hose and ladders as follows:

- Catt Fire - \$5156.90 for all hoses and ladders (.42 per foot of hose)
  - Mistras - \$4616.80 for all hoses and ladders (.38 per foot of hose)
- A discussion took place.

Mr. Holman made a motion authorizing Chief Weekly to contract with Mistras for the estimated total of \$4616.80 for fire hose and ladder testing as presented.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Chief Weekly reported that they are working on obtaining estimates for computers and software updates required by 10/14/25. A discussion took place. Topic was tabled for future discussion.

Chief Weekly gave the Fiscal Officer a check from Trustee Ben Hupp for the 2025 fire service contract. Chief Weekly indicated he was approached by Bowling Green Township requesting consideration in LTFC taking on additional territory. A discussion took place.

Mr. Holman inquired about the LTFC generators for disposal. Chief Weekly said they are ready to be sold on GovDeals.

Zoning Inspector Dave Moraine gave the Zoning Report. There were 7 permits issued since the previous meeting which consisted of:

- Ray & Cindi Pitzer - White Chapel - Cell Tower upgrade - \$500.00
- Paul Dague/Krystin Brown - Lakeshore Dr - Outdoor kitchen/Bar - \$75.00
- Jordon & Korina Skinner - Honeysuckle Lane - Home - 385.00
- John Johnson & George Cook - Jacksontown Road - Garage - \$125.00
- Douglas Hlad - Sandpiper Dr - Inground pool - 125.00
- Gerald & RaeAnn Birkhimer - White Chapel Road - Inground pool - \$125.00
- David Cramer - Jacksontown Rd - Above ground pool - \$125.00

Mr. Moraine said that Linda Nicodemus requested the LTWP Zoning Inspector distribute MS4 letter and permit information for new homes. Mr. Moraine reached out to Ms. Nicodemus but has not heard back to date. Mr. Holman stated that the Licking County Township Association should be taking a stand on this as it is not the responsibility of township zoning inspectors. Mr. Cormican concurred.

Mr. Moraine provided an update on the following zoning violations:

- 1) O'Neill properties - drive-by inspection indicates approx. 80% remediation complete. Zoning Inspector has not received a response to recent email sent to property owner. Turning back over to LCPO for assistance.
- 2) Dove property - Property owner is trying to obtain titles for some of the vehicles.
- 3) Smith property - Re-inspection completed last week. Good progress. Extended remediation deadline an additional 2 weeks.
- 4) Ridgely Tract property - matter closed.

Mr. Moraine indicated that he will be out of town over the next two weeks. Mr. Holman and Mr. Cormican complimented Mr. Moraine on his efforts and encouraged him to keep up the good work.

Mr. Cormican provided an update on the straightening of the road at Amherst in Harbor Hills. Mr. Cormican said the LC Engineer's estimate came back at \$126,000.00. Will discuss further with the LC Engineer's office.

Mr. Holman reported that the 2013 GMC dump truck sold on GovDeals.com for \$22,900.00 (LTWP spent approximately \$46,000.00 to purchase new). Mr. Cormican complimented Mr. Holman for his efforts in selling the equipment.

Public Comment:

- 1) Ben McFarland - inquired about the culvert in his neighborhood. Mr. Cormican said he has no updates.
- 2) Ben McFarland - stated that there is a pothole on his road approx. 50' from Route 13. Mr. Cormican said he will discuss with ODOT and LC as this was created by the re-routing of traffic last year for their project.
- 3) Jarod Rose - recently appointed to the Dogwood Lakes HOA Board and attending LTWP meeting as such. Inquired about the culvert that is sinking. Mr. Cormican said that it is on the Road Dept calendar for repair.
- 4) Jarod Rose - commended LTWP for the upkeep of their roads and inquired about the possibility of a road maintenance agreement with Bowling Green Township within Dogwood Lakes. A discussion took place. Mr. Cormican said that it comes down to whether Bowling Green Township could afford the agreement terms.
- 5) Jarod Rose - shared recent information regarding A Q air monitors and whether LTWP has considered investing in these with development from Intel and other entities in Licking County. A brief discussion took place. Mr. Rose said that he is planning to suggest it to the Dogwood Lakes HOA for their consideration as well.

Mr. Cormican made a motion to adjourn the meeting @ 9:13 pm

Mr. Holman seconded the motion.

Roll call: Holman, aye; Cormican, aye.

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Attest

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April 7, 2025