

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30 p.m. on March 3, 2025.

Mr. Holman called the meeting to order with the following members present: John Holman, John Cormican, and Andrea Lynch. Dave Miller was absent.

Others Present: Dave Moraine (*; Ed Monroe; Kyle Weekly; Edna Latham; Max Ungerman

(*) Present but did not sign in.

The Pledge of Allegiance was recited. This meeting was not recorded.

Mr. Holman made a motion that the Board of Trustees enter into Executive Session @ 7:33 p.m. to conduct an interview of a public employee.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

Executive Session was exited at 7:58 p.m.

Mr. Holman said the Board of Trustees interviewed Mr. Max Ungerman for the current zoning board openings and no decisions nor votes were cast during Executive Session. Mrs. Lynch outlined the openings on both the Zoning Commission (1 permanent, 2 alternates) and Board of Zoning Appeals (1 alternate).

Mr. Cormican made a motion that the LTWP Board of Trustees appoint Max Ungerman to the Zoning Commission as a permanent member filling the unexpired term of Guy Zierk effective 03/03/25-12/31/25.

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

Mr. Cormican made a motion to approve the expenditures totaling \$76,611.57

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mrs. Lynch presented information regarding the OTA Amazon Business Prime Account opportunity. A discussion took place.

Mr. Holman made a motion authorizing the Fiscal Officer to enroll Licking Township in the Amazon Business Prime Account through OTA with a credit limit of \$10,000 to include the following user access: Fire Chief Weekly, Fiscal Officer Andrea Lynch, Road Dept Technician Rob Mills, and LTFC personnel to be identified by Chief Weekly.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes.

The Fiscal Officer will update the Credit Card Policy document to include

the new account as well as update the document based on personnel changes and present for approval at the next meeting.

CORRESPONDENCE:

1. OTARMA Renewal - Sent via email to Trustees, copies to LTFC and Road for review. Request to review on 03/07/25.

The Fiscal Officer provided updated Zoning meeting dates/times as follows:

03-06-25 7:00 p.m. Regular Zoning Commission Meeting - Members will work on updating zoning regulations.

03-13-25 7:00 p.m. Board of Zoning Appeals Hearing - Dague/Brown variance for pool & open kitchen/bar

03-20-25 7:00 p.m. Zoning Commission & Crossroads Community Planning (CCP) Meeting - ZC members & CCP will work on design of zoning overlays

03-27-25 7:00 p.m. LTWP & CCCP - Licking Township Community Meeting - ZC Members, Trustees, and CCP will host community meeting at LHS auditorium to review the Township Comprehensive Plan and zoning overlays

The Fiscal Officer reported having ordered checks from ABCO printers and a stamp using authority granted by the Trustees at the Organizational Meeting.

Mr. Holman discussed the need to renew the contract with GovDeals.com in order to dispose of township assets.

Mr. Holman moved for the adoption of the following Resolution:

Licking Township Resolution #03-03-25

IN THE MATTER OF LICKING TOWNSHIP ENTERING INTO A SELLERS AGREEMENT WITH GOVDEALS FOR THE INTENT TO SELL UNNEEDED, OBSOLETE, OR UNFIT PROPERTY BY INTERNET AUCTION.

WHEREAS, Section 505.10 (A) of the Ohio Revised Code authorizes the board of township trustees to sell or convey property, including motor vehicles, road machinery, equipment, and tools that the board by resolution finds is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and;

WHEREAS, Section 505.10 (A1) of the Ohio Revised Code authorizes the board to convey such property if the fair market value of such property is in the opinion of the board, in excess of two thousand five hundred dollars, and;

WHEREAS, Section 505.10 (7D) of the Ohio Revised Code, authorizes a board of township trustees to dispose of personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that are not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by internet auction;

NOW THEREFORE BE IT RESOLVED, by the Board of Licking Township Trustees, Licking County, Ohio: That we hereby enter into a service agreement for internet auctioning with Licking Township, Licking County, Ohio and GovDeals, 6931 Arlington Road Suite 200, Bethesda, MD, for on-line

auctions beginning March 3, 2025 through March 3, 2026, at a fee of 0% of the total selling price per item as per the agreement with GovDeals.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Fire Chief Kyle Weekly gave the Fire Report. There were 126 runs in February which consisted of 96 EMS (69 billable); 29 Fire; and 1 Dive which brings the YTD to 256.

Chief Weekly distributed a hand-out outlining updates for LTFC since the last meeting as follows:

- M602 returned to service
- Staffing updates
- Uniforms ordered and t-shirts have arrived
- Status on repairs/maintenance/routine maintenance on equipment
- E601 light install complete
- Secondary heat exchange unit at LTFC replaced by Houston Heating & Cooling.
- All medics have vehicle lock-out kits
- Training updates
- Community outreach opportunity 05/03/25 at Lakewood Youth Baseball's Opening Day. LTFC will have a tanker at the event.
- Board approved vacation request for Chief Weekly for 3-24-25 thru 3-28-25

Zoning Inspector Dave Moraine gave the Zoning Report. There were 2 permits issued since the previous meeting which consisted of:

- Kennedy Outdoor Signs - National Road - Billboard - \$5040.00
- PadCo Investments - 557 Lexington Ave - new house - \$415.00

Mr. Moraine told the Board that in his printed reports he will designate all variances with a "V" to not confuse with the regular zoning permits being reported.

Mr. Moraine provided an update on the following zoning violations:

- 1) O'Neill properties - Matter moved to the LCPO for handling. The LCPO will assign a LC rep to hand deliver the violation letter to property owner.
- 2) Dove property - No additional progress to update
- 3) Smith property - Tires have been removed and efforts being made. Deadline extended for remediation to 04/01/25.
- 4) Ridgely Tract property - Volunteers assisted Mr. Sung with some remediation measures. Trash being loaded to haul out and scrap wood burned. Has 100+ tires that need recycled. Mr. Holman & Mr. Cormican stressed that LTWP can offer suggestions but property owner is responsible for their remediation. A brief discussion took place regarding the burn ban. Chief Weekly explained the burn ban that is in place and reviewed process for property owner to obtain a burn permit.
- 5) Crestline Road - new violation pertaining to cars parked at the end of the road. Mr. Moraine will begin his inspection process and advise the Board of status at a future meeting.

Mr. Cormican provided the following updates:

- New 2023 International truck has been put into service and all lettering has been completed on the unit.
- 2013 dump truck w/salt box needs disposed of. A discussion took place.

Mr. Cormican made a motion that the LTWP Board of Trustees authorize Trustee Holman to sell the 2013 dump truck and salt box (to be sold separately) via GovDeals.com.

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes.

Public Comment:

- 1) Ed Monroe - Reported that the culvert on Deer Trail in Dogwood Lakes is sagging. Mr. Cormican said that the Road Dept will look into it.
- 2) Dave Moraine - Inquired if the 3734 Ridgely Tract Road property requires a culvert. Mr. Cormican said that the drive does not need a culvert. A brief discussion took place.

Mr. Cormican made a motion to adjourn the meeting @ 8:50 pm

Mr. Holman seconded the motion.

Roll call: Holman, aye; Cormican, aye.

Attest

March 3, 2025