

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30p.m., on 08/05/2024.

Mr. Holman called the meeting to order with the following members present: John Holman, John Cormican, Dave Miller, Andrea Lynch.

Others Present: Ed Monroe; Patrick Atkinson; Carolyn Carnes; Kyle Weekly; Dave Moraine (*); Mike Wilson (*)
(*) Present but did not sign in

The Pledge of Allegiance was recited.
The meeting was not recorded

Minutes were read, 1 addition noted, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$93,140.70

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

The Fiscal Officer presented the following cemetery deeds for signatures:

Deed #196 Kevin Amspaugh Jacksontown Cemetery Section 3; Lot C-24 Grave #1

Deed #197 Roger Stollard Jacksontown Cemetery Section 3; Lot F-14 Grave #3 & 4

CORRESPONDENCE:

- 1) Email LC Auditor Brad Cottrell re: Budget Commission Meeting
- 2) Provident/Acrisure Proposal Renewal

Mrs. Lynch asked that the Board review the Provident renewal proposal for discussion at the 8/19/24 meeting.

Fire Chief Mike Wilson presented the Fire Report. There were 115 runs in July.

Chief Wilson reported on the following:

- Heart monitor replacement quotes being obtained from Stryker. Chief recommends replacement prior to end of year as current ones are beyond life expectancy. Chief Wilson will obtain quotes and present at a future meeting.

- Chief recommends that LTFC install a computer in the grass truck. This will finalize all computer installations in all units. A discussion took place.

Mr. Holman authorized that Fire Chief Wilson purchase a computer and necessary accessories to install the computer on the grass truck not to exceed \$2000.00.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

- Chief Wilson reported the status on the fire truck repair. No updates however indicated that the fire truck rental coverage will be exhausted in September. LTFC will not rent the unit beyond the insurance coverage limit. Chief Wilson will notify vendor to pick-up the fire truck on last day of the rental date coverage.

Chief Wilson presented his retirement letter to the LTWP Board of Trustees. Chief Wilson will retire effective 02/01/25.

The Board congratulated Chief Wilson on his 24+ years of service to LTWP. A discussion took place regarding filling the position. The Fiscal Officer and Chief Wilson will work on drafting the job posting. Preference is to have the opening posted by 8/23/24, resumes received by 9/13/24, and resumes presented to Board for review on 9/16/24. Mr. Holman said that the goal would be to have a replacement onboarded by 12/01/24 to allow 60 days for job shadowing.

David Moraine presented the Zoning Report. There were 4 permits issued since the last meeting as follows:

Bruce Johnston	- Amherst - Garage	\$125.00
David & Aleta Sunkle	-Dartmouth - Deck	\$75.00
Corey & Amanda Wilson	- Cheltenham - Patio	\$125.00
Peter Shipenko	- Kenyon - 2 story deck	\$150.00

A discussion took place regarding the F&F Holdings matter concerning lots splits. Mr. Moraine indicated that he received an email from Mr. Fitch that he will be going to the LCPC for the split. Mr. Moraine indicated that he asked Mr. Fitch for the building plans for his review. Mr. Moraine said that he will then contact Jay Fisher.

Mr. Holman complimented Mr. Moraine for hitting the ground running as the new zoning inspector and cited his thoroughness and professionalism. Mr. Holman said that Mr. Moraine has done an excellent job in identifying areas in the zoning regulations

that need addressed and thanked him for his efforts thus far in his new role.

A discussion took place regarding upgrading the Zoning Inspector's cell phone.

Mr. Cormican made a motion authorizing the upgrade of the Zoning Inspector's current flip phone to a smart phone with a data plan to help facilitate zoning business transactions.

Mr. Holman seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Cormican stated that he was asked by residents in Harbor Hills for consideration to change the road at Amherst & Freeman Memorial by removing a tree and creating a 90 degree angle. A discussion took place. Mr. Cormican will request assistance from the LC Engineer's office. The Board signed a LC Engineer's Request for assistance form.

Mr. Cormican reported that the Avondale paving may start next week and that all the necessary culvert work has been completed by LTWP ahead of time.

Mr. Miller said there is slate tiles missing from the old townhall and fallen downspouts. Mr. Miller will obtain a few estimates for repair.

Mr. Holman led a discussion regarding staffing of the Zoning Boards. Mr. Holman suggested that the LTWP Board of Trustees reassign Bonnie Miller to the LTZC to fill the unexpired term of Terry Clark and to appoint Rex Adkins to a permanent position on the LTWP Board of Zoning Appeals to fill the unexpired term of Christopher Powell. This move would result in 1 permanent and 2 alternate vacancies on the LTZC and 2 alternates on the BZA.

Mr. Holman made a motion that the LTWP Board of Trustees reassign Bonnie Miller from the BZA to the LTZC to fill the unexpired term of Terry Clark effective immediately.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

Mr. Holman made a motion that the LTWP Board of Trustees reassign Rex Adkins from an alternate position to a permanent

position on the Board of Zoning Appeals to fill the unexpired term of Christopher Powell effective immediately.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Holman made a motion authorizing the Fiscal Officer to advertise for alternates for the LTZC and BZA.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

Mr. Cormican made a motion authorizing the Fiscal Officer to advertise for 1 permanent member for the LTZC.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

Mr. Holman reviewed the following items:

- 1) Will be placing the tractor/boom mower and accessories on govdeals.com
- 2) Inquired about the progress of the LTWP Comprehensive Plan re-tooling. Asked that the Board be given some update as to status of the meeting held on 7/31/24, map, etc. Mr. Holman and Mr. Miller expressed their concerns regarding a lack of communication with the Trustees including having to field questions without being in the loop. Mr. Cormican and Mr. Moraine provided an explanation of the meetings to date including a draft map and brainstorming being done by the committee. Mr. Moraine suggested assigning someone to report back to the Board with updates. Mr. Moraine said that so far, the committee has been reviewing proposed zoning based on population and the survey results which includes residential areas and residential conservatorships. Mr. Holman said that he is no longer receiving emails from Crossroads LLC and does not even know when the next meeting is. Mr. Moraine said that it has not been scheduled yet. A discussion took place.

Public Comment:

- Mr. Patrick Atkinson addressed the Board. Mr. Atkinson is a CPA and a resident of LTWP. He has presented cases for Zoning variances in the past and said he was attending the meeting because he was interested in "seeing what the future is for Licking Township". Mr. Holman suggested that Mr. Atkinson submit a resume/letter for the zoning openings if interested.

- Ed Monroe addressed the Board. Mr. Monroe inquired as to the zoning regulations for a Dor-Mar truck sitting at a residence on Route 13 for over a year. Said that it appears to be used as advertisement rather than as a motorized vehicle. Mr. Cormican and Mr. Miller said that it is a licensed vehicle and it is not a sign.

Mr. Miller made a motion to adjourn the meeting at 9:04pm.
Mr. Cormican seconded the motion.
Roll Call: 3 ayes

Attest

August 5, 2024