

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30p.m., on 3/18/24.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, Andrea Lynch.

Others Present: Chris Powell; David Moraine; Harley Kirkenburg; Doug Howell (\*)

(\*) Present but did not sign in.

The Pledge of Allegiance was recited.

The meeting was not recorded.

Guest Speaker: Harley Kirkenburg of Licking County Soil & Water Conservation District gave a presentation. Mr. Miller asked if LC Soil & Water would reimburse Zoning Inspector Doug Howell for any of his involvement in providing residents with information concerning single site developments. Ms. Kirkenburg said they do not pay the zoning inspector for distributing hand-outs. Ms. Kirkenburg requested information be posted on the township website. She will forward the information soon.

Minutes were read, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$28,060.22

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

The Fiscal Officer presented the Board with the 2024 Annual Appropriations.

Mr. Holman moved the adoption of the following:

**BE IT RESOLVED** by the Board of Trustees of Licking Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2024, the following sums be and the same are hereby set aside and appropriated in the amount of \$6,104,359.95 for the several purposes for which expenditures are to be made for and during said fiscal year, as attached.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

A discussion took place regarding the 2024 OTARMA Renewal. Mrs. Lynch will submit a few changes to the schedule for the Road Department and Fire Department. A discussion took place.

Mr. Cormican made a motion that the LTWP Board of Trustees approve the 2024 OTARMA Insurance Renewal as presented for the premium amount of \$35,556.00 with an adjusted balance for OTARMA distribution of \$1347.41 totaling \$34,208.59 owed to OTARMA.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

CORRESPONDENCE:

- 1) KLA Risk Consulting Email requesting meeting
- 2) LC Mosquito Survey
- 3) Email from Bonnie Miller re: Zoning interview reschedule

Mrs. Lynch stated that she received and responded to an email for the audit. The Board members can expect a survey soon about fraud reporting.

Mrs. Lynch stated that due to the amended certificate amount being \$6,104,359.95, this results in a compensation increase for the Trustees and Fiscal Officer. A discussion took place as the increase should be retroactive to January 1, 2024. The Board agreed to not retroactive the increase due to the accounting and clerical process involved.

Mr. Miller made a motion that the Board agrees to begin receiving the salary increase at their next regular pay period in April of 2024 for this year's salary increase only due to accounting process involved to retroactively make the changes to the pay and retirement already processed.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

There was no fire report.

Doug Howell gave the Zoning Report. There were two permits issued since the last meeting:

- Scott Schrieber - Licking Trails Rd - addition - \$125.00
- Headley Brothers - Jacksontown Rd - office park - \$778.40

Mr. Howell stated that he was subpoenaed to appear in court on the Kessler matter this Friday.

Mr. Cormican reported on the status of the latest OPW application for Fairmount. The Board discussed the OPW grant for Harbor Hills and the extension already received.

Mr. Holman relayed a conversation he had with Nick Rose from OPW as there will be an increase in product/material pricing from when the grant was originally applied for to when the paving project actually concludes. Mr. Cormican suggests that waiting until to July to see if we are awarded the Fairmount OPW grant for 2024 and then the Board can make a decision about the Harbor Hills OPW Grant.

Mr. Holman discussed the Crossroads Community Planning stakeholder committee for the comprehensive plan retooling. Mr. Holman shared a list of prospective volunteers. A discussion took place.

The Board concurred that the list presented by Mr. Holman was amenable and asked Mr. Holman to send it to Crossroads Community Planning to move forward.

Mr. Holman presented information regarding the Civility Pledge recommended by the Ohio Township Association.

Mr. Holman made a motion of the following:

***Civility Pledge***

*Personal: In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.*

*The Licking Township Board of Trustees pledges to practice and promote civility within the governing body. The elected officials enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the community. This civility pledge ensures mutual respect to achieve township goals, recognizing that patience, tolerance and civility are imperative to success. This civility pledge creates opportunities for finding common ground and engaging in civil discussion to seek solutions through active listening and thoughtful participation.*

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

A discussion took place regarding the Zoning Board interviews. The Board asked the Fiscal Officer to reschedule the interview with Bonnie Miller.

Mr. Holman made a motion that effective 3/18/24, the Board removes Mr. Jae Jones as an alternate from the Zoning Board of Appeals and to notify Mr. Jones via letter.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Holman will contact the Zoning Commission members to see if there is an interest in a member moving from the ZC to the Board of Zoning Appeals to balance the boards and leverage talent.

Mr. Holman will inquire if Mr. Anton Kissell has an interest in becoming a permanent member of the Board of Zoning Appeals.

Mr. Miller made a motion that the Board appoint David (Dave) Moraine as an alternate to the Licking Township Zoning Commission Board effective 3/18/24.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Public Comment:

- **Dave Moraine** - Reported that he is concerned with the edge of the creek bank eroding near the pavement and bridge on Ridgely Tract Road to the west of 6165 Ridgely Tract Road. Mr. Cormican noted his concerns and said the Road Dept is aware.

Mr. Miller made a motion to adjourn the meeting @ 9:22 p.m.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

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Attest

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March 18, 2024